

## Minimum Requirements for the Initial Portfolio Review

Development and refinement of portfolio procedures are part of an ongoing process. In order to assist students in the initiation of the portfolio, new requirements for the Initial Portfolio Review were implemented beginning in the Fall 2006 semester.

By the first portfolio review (IPPR) meeting, which takes place during Clinic I., students must have a **minimum** of the following documents completed and included in their portfolio:

1. A portfolio notebook, assembled and organized according to guidelines specified in the SLP Student Portfolio Guide (viewed on the SLP program website: <http://healthsciences.nova.edu/slp/> click “Handbooks and Manuals”)
2. Students are encouraged to consider purchasing the pre-assembled NSSLHA portfolio notebook. For further information regarding the purchase of the notebook, please contact Ms. Brenda Miles, Program Manager at [bmiles@nova.edu](mailto:bmiles@nova.edu)
3. Signed Statement of Privacy and Confidentiality
4. Statement of Purpose (adapted from sample Statement found in SLP Student Portfolio Guide or in the pre-assembled NSSLHA portfolio)
5. Statement of why the student chose to enter the field of speech-language pathology (the statement should be no longer than one page).
6. A minimum of **three (3)** completed, faculty-reviewed and signed Evidence Classification and Review (ECR) forms.

If a student does not comply with these above-stated requirements, the student will receive a written “**professional warning.**” Should the student receive two (2) professional warnings during the course of enrollment in the SLP program, the student will be placed on professional probation.

As always, if you have any questions about the portfolio process, contact Mr. Vertz at [svertz@nova.edu](mailto:svertz@nova.edu) . Thank you for your cooperation.

## Minimum Requirements for the Interim Portfolio Review

Development and refinement of portfolio procedures are part of an ongoing process. In order to assist students in keeping up with their portfolios in a timely manner, new requirements for the Interim Portfolio Review were implemented beginning in the Summer 2007 semester.

By the second portfolio review (IPE) meeting, which takes place during Externship 1, students must have a **minimum** of the following documents completed and included in their portfolio:

1. A portfolio notebook, assembled and organized according to guidelines specified in the MS-SLP Student Portfolio Guide (viewed on the SLP program website: [healthsciences.nova.edu/slp/](http://healthsciences.nova.edu/slp/) click “Handbooks and Manuals”) A pre-assembled notebook may be purchased from our local NSSLHA chapter. Contact Ms. Brenda Miles, Program Manager, at ([bmiles@nova.edu](mailto:bmiles@nova.edu))
2. Cover Page
3. Signed Statement of Privacy and Confidentiality
4. Statement of Purpose (adapted from sample Statement found in Student Portfolio Guide or in the pre-assembled NSSLHA portfolio)
5. Statement of why the student chose to enter the field of speech-language pathology. (The statement should be no longer than one page.)
6. Professional Resume
7. Future Professional Goals
8. A minimum of **ten (10)** completed, faculty-reviewed and signed Evidence Classification and Review (ECR) forms.

If a student does not comply with these above-stated requirements, the student will receive a written “**professional warning.**” Should the student receive two (2) professional warnings during the course of enrollment in the SLP program, the student will be placed on professional probation.

As always, if you have any questions about the portfolio process, contact Mr. Vertz at [svertz@nova.edu](mailto:svertz@nova.edu) . Thank you for your cooperation.